



California Association of

# Harbor Masters & Port Captains

Incorporated

## 71<sup>st</sup> ANNUAL TRADE SHOW

### EXHIBITOR REGISTRATION

September 4<sup>th</sup> & 5<sup>th</sup>, 2019

The Trade Show format will be **“Exhibit Booth”** spaces. Trade members are invited to attend and be involved with the full proceedings of the conference. Each **“Exhibit Booth”** space is 8' x 8' and includes a 3' x 6' linen draped table and table sign. The Trade Exposition will be set up in the **Old Sacramento Ball Room**. Everything for the **“Exhibit Booth”** exhibits must be contained within the designated 8' x 8' space. No wall displays will be permitted (nails, tacks, tape).

The Expo will be open all day Wednesday and Thursday, September 4 -5, 2019, with morning and afternoon breaks served in the Expo area. **“Exhibit Booths”** are \$300. Electricity is \$30 per space if required. Registration is via the enclosed Conference Registration form.

Booth Occupant: \_\_\_\_\_ Email: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact (If not occupant): \_\_\_\_\_ Email: \_\_\_\_\_

### Please complete and return Trade Show Form with Conference Registration Form

**ALL TRADE SHOW EXHIBITORS ARE REQUIRED TO BE REGISTERED CONFERENCE ATTENDEES**

## SPONSOR/ADVERTISING OPPORTUNITIES

For Exhibitors and Non-Exhibitors

To give everyone an equal opportunity to sponsor an event or events, selection priority will be based on first to reply, first to select, for those who express a desire to sponsor on the enclosed Registration Form, by email or by phone message. All sponsors will be acknowledged (the larger the sponsorship, the larger the ad) in the Conference Program (given to each attendee), and by signage at the sponsored event.

AM/PM Break (Wed or Thurs)	\$600 _____	Training Room (Wed or Thurs)	\$500 _____
Lunch (Wed)	\$2000 _____	Banquet Hors d'oeuvres	\$800 _____
Lunch (Thurs)	\$2500 _____	Banquet Wine	\$600 _____
Banquet Entertainment	\$1000 _____		
Conference Program –	a. Sponsor Name on Front Cover, Full Page Back Cover Color Ad		\$1800 _____
	b. Inside Front Cover, Black & White Full Page Ad		\$1000 _____

Partial Sponsorship – Donations of any amount starting with a minimum of \$250 will be applied where needed and display your company name as a sponsor Events can be co-sponsored. \$ \_\_\_\_\_

**Deadline for Trade Show Registration and Full Payment – August 1, 2019**

Please see back page for Exhibitor Rules and Regulations.

**SIGNATURE REQUIRED**

# Harbor Masters & Port Captains

Incorporated

## **EXHIBITOR RULES AND REGULATIONS**

### **SET-UP AND STAFFING**

All exhibitors are to be members of California Association of Harbor Masters and Port Captains in good standing. Conference Fees apply to all attendees of the Training Conference and Trade Show (including exhibitors). All of current year Association dues, Training Conference Fees and any other fees incurred in connection with this Trade Show must be paid in full before any equipment or items are moved onto the Trade Show areas. Set-up and breakdown of the exhibit must comply with the Show's Schedule for this event. Exhibit removal prior to 4:00pm on September 5, 2019 is strictly forbidden. Only registered persons will be allowed in the exhibitor's room at any time the show is open for viewing.

### **SUBLEASING & TAX**

Exhibitors may not sublease their Show space. Subleasing includes renting, sharing, donating or in any way allowing another company or individual to display or advertise in an exhibitor's Show space. It is the responsibility of the exhibitor to register for, collect and report all appropriate taxes.

### **COPYRIGHTS**

Exhibitor assumes all costs and expenses arising from the exhibitor's, agents, or employees' incorporation or use during the show or anything subject to any copyright, trademark, trade name, patent, franchise or other contractual or statutory protection.

### **HOLD HARMLESS**

Exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of injury or damage to, or theft of exhibitor's property brought upon the premises of Embassy Suites Riverside, Sacramento, CA and shall indemnify & hold harmless the CAHM&PC, their Board of Directors, their Trade Show Manager and other agents, Embassy Suites Riverside, Sacramento, CA from any and all such losses, damages, and claims, including reasonable attorney fees, arising out of participation in the Trade Show.

Participants acknowledge that the CAHM&PC and Embassy Suites Riverside, Sacramento, CA do not maintain insurance for participant's property, and that if requested; certificates of insurance shall be furnished as soon as possible to the Trade Show Manager, either before, during or after the Trade Show.

By signing below we acknowledge that we understand the cancellation policy (on conference registration form) and liability releases, and agree to comply with all Exhibitor Rules and Regulations as stated above. We also understand that the Trade Show fee(s) is in addition to the Training Conference Registration Fee, which includes attending sessions and all meals (noted on Training Conference Registration Form).

---

**(MUST be signed by authorized representative)**

---

Date

**MAIL TO:** CAHM&PC Trade Show  
798 Lighthouse Ave., #163  
Monterey, CA 93940