



California Association of

Harbor Masters & Port Captains

Incorporated

75st ANNUAL TRADE SHOW EXHIBITOR REGISTRATION May 23rd & 24th, 2023

The Trade Show format will be **“Table Top”** space, (“Space”). Trade members are invited to attend and be involved with the full proceedings of the conference. Each **“Space”** is an area of approximately, 8’x8’ and includes a 6’ linen draped table, two chairs and table sign. The Trade Exposition will be set up in the **Magnolia Ball Room**. Everything for the **“Space” must** fit within the approximately 8’x8’ space and on the table; no wall displays will be permitted (tacks, nails, tape).

The Expo will be open all day Tuesday and Wednesday May 23 & 24, 2023, with lunch, morning and afternoon breaks served in the Expo area. **“Spaces”** are \$450.00. Electricity is \$40 per space if required. Registration is via the enclosed Conference Registration form or online through our website.

Booth Occupant: _____ Email: _____

Company: _____ Phone: _____

Contact (If not occupant): _____ Email: _____

Additional Booth Occupant(s) (each occupant must register for conference separately)

Please complete and return Trade Show Form with Conference Registration Form(s)

ALL TRADE SHOW EXHIBITORS ARE REQUIRED TO BE REGISTERED CONFERENCE ATTENDEES

SPONSOR/ADVERTISING OPPORTUNITIES

For Exhibitors and Non-Exhibitors

To give everyone an equal opportunity to sponsor an event or events, selection priority will be based on first to reply, first to select, for those who express a desire to sponsor on the enclosed Registration Form, by email or by phone message. All sponsors will be acknowledged (the larger the sponsorship, the larger the ad) in the Conference Program (given to each attendee), and by signage at the sponsored event.

AM or PM Break (Tues/Wed)	\$800 _____	Training Room (Tues or Wed)	\$700 _____
Lunch (Tues)	\$3000 _____	Reception Hors d’oeuvres	\$800 _____
Lunch (Wed)	\$3000 _____	Reception Beer/ Wine	\$800 _____
Welcome Reception	\$1000 _____		
Conference Program –	a. Sponsor Name on Front Cover, Full Page Back Cover Color Ad	\$1800 _____	
	b. Inside Front Cover, Full Page Ad	\$1000 _____	
	c. Full page ad	\$700 _____	
	d. ½ page ad	\$500 _____	
Partial Sponsorship –	Donations of any amount starting with a minimum of \$400 will be applied where needed and display your company name as a sponsor Events can be co-sponsored. \$ _____		

Deadline for Trade Show Registration and Full Payment – May 12, 2019

Please see back page for Exhibitor Rules and Regulations.

SIGNATURE REQUIRED

Harbor Masters & Port Captains

Incorporated

EXHIBITOR RULES AND REGULATIONS

SET-UP AND STAFFING

All exhibitors are to be members of California Association of Harbor Masters and Port Captains in good standing. Conference Fees apply to all attendees of the Training Conference and Trade Show (including exhibitors). All of current year Association dues, Training Conference Fees and any other fees incurred in connection with this Trade Show must be paid in full before any equipment or items are moved onto the Trade Show areas. Set-up and breakdown of the exhibit must comply with the Show's Schedule for this event. Exhibit removal prior to 4:30pm on May 24, 2023 is strictly forbidden. Only registered persons will be allowed in the exhibitor's room at any time the show is open for viewing.

SUBLEASING & TAX

Exhibitors may not sublease their Show space. Subleasing includes renting, sharing, donating or in any way allowing another company or individual to display or advertise in an exhibitor's Show space. It is the responsibility of the exhibitor to register for, collect and report all appropriate taxes.

COPYRIGHTS

Exhibitor assumes all costs and expenses arising from the exhibitor's, agents, or employees' incorporation or use during the show or anything subject to any copyright, trademark, trade name, patent, franchise or other contractual or statutory protection.

HOLD HARMLESS

Exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of injury or damage to, or theft of exhibitor's property brought upon the premises of Sheraton Grand Sacramento, CA and shall indemnify & hold harmless the CAHM&PC, their Board of Directors, their Trade Show Manager and other agents, Sheraton Grand Sacramento, CA from any and all such losses, damages, and claims, including reasonable attorney fees, arising out of participation in the Trade Show.

Participants acknowledge that the CAHM&PC and Sheraton Grand Sacramento, CA do not maintain insurance for participant's property, and that if requested; certificates of insurance shall be furnished as soon as possible to the Trade Show Manager, either before, during or after the Trade Show.

By signing below we acknowledge that we understand the cancellation policy (on conference registration form) and liability releases, and agree to comply with all Exhibitor Rules and Regulations as stated above. We also understand that the Trade Show fee(s) is in addition to the Training Conference Registration Fee, which includes attending sessions and all meals (noted on Training Conference Registration Form).

(MUST be signed by authorized representative)

Date

MAIL TO: CAHM&PC Trade Show
798 Lighthouse Ave., #163
Monterey, CA 93940